

Meeting Minutes
Central Missouri ARMA Chapter Meeting
October 15, 2013
Jefferson City Hall

Those in attendance for the board meeting: Pati Pelaccio, Connie Harper, Jana Taylor, Nathan Troup, Kent Hoffpauir, and JoAnn Looten

Jana asked for a volunteer to take minutes and JoAnn Looten volunteered in Cynthia's absence.

Jana called the meeting to order at 3:23 p.m. following a presentation by Ray Kinard on their Laserfiche Document Management System.

- **Meeting Minutes** - Connie made a motion to approve the meeting minutes from September and Kent seconded the motion. All in favor and motion passed.
- **Treasurer's Report** - Connie submitted the treasurer's report for September. The closing balance for September was \$13,675.37. We received two checks for dues in September from ARMA Headquarters. Kent made a motion to accept the treasurer's report, which Pati seconded, and all voted in favor – motion passed.
- **Web Update** – Barbara has the website current as of this moment. She is doing an excellent job.
- **Old Business** – The Calendar of Events was reviewed.
 - a. The pot luck meal and presentation by the Children's Hospital has been moved to Monday, November 18th at 11:30 a.m. at Boone County Bank. Connie will confirm the dates and times with the Bank and presenters.
 - i. Connie – Turkey, gravy and noodles
 - ii. JoAnn – rolls and butter
 - iii. Jana – green bean casserole
 - iv. Pati – Head salad (cauliflower)
 - v. Kent - dessert
 - b. Jana will research a restaurant location at the Lake of the Ozarks and menu for the December meeting
 - c. The March presentation at the JCPD fell through. We will flip the dates for the Ste. Genevieve Mineral Mines or URM Tour with the scheduled March presentation due to weather planning. JoAnn will see if we can get a meeting set up with Huber in February. Cynthia will need to see if she can change the February date to March.
 - d. Kent will research spring seminar speakers at ARMA in Las Vegas.
- **New Business**
 - a. Connie will send retirement cards to Sally and Michael.
- Connie made a motion to adjourn at 3:55 p.m. and Nathan seconded the motion. All in favor and meeting was dismissed.

Respectfully submitted by JoAnn Looten, CRM