



Central Missouri Chapter, ARMA International  
Board of Directors Meeting Minutes  
October 19, 2017

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The Central Missouri Chapter of ARMA International Board of Directors conducted monthly planning meeting at 2910 LeMone Boulevard following a records management presentation at the records center.

**Attendance:** Those attending the board meeting included board members: Kent Hoffpauir, JoAnn Looten, Joe Jungmeyer, Pati Pelacio and Ray Kinard.

**Call to Order:** Kent Hoffpauir called the meeting to order at 1:25 p.m.

**Approval of Meeting Minutes:** The August meeting minutes were approved. Pati made the motion to approve and Joe seconded, all were in favor. No board meeting was held in September.

**Treasurer's Report:** Joe presented the treasurer's reports for August through October. Current balance is \$10,109.71. Joe reimbursed JoAnn for web hosting charges she had to pay out of pocket. JoAnn made a motion to approve the report with Pati seconding the motion. All were in favor.

**Website Update:** Ray has updated the website with the most current information available.

**Old Business:**

- The board revisited future planning meetings
  - Pati will follow up with the Boone County Historical Society for February
  - JoAnn will follow up with the presenters for next month at Shelter – NCRI
  - Joe made reservations for Ria's in December
  - JoAnn will research some potential speakers, such as Susan Cisco (bucket lady), Rob Johnson, ISG certification presentation and Dr. Michael S Smith for Spring Seminar. Ray provided a spreadsheet of the speaker list from headquarters.
  - JoAnn will have annual meeting list available for next meeting/plus any potential brochures

**New Business:**

- Kent discussed the importance of recruiting new members.
- Need to make sure we have the correct mailing address on all of our publications and accounts that shows the Buttonwood address.

**Adjournment:** Kent made a motion to adjourn and Ray seconded. The meeting adjourned at 1:54 p.m.