

Meeting Minutes
Central Missouri ARMA Chapter Meeting
November 18, 2013
Boone National Bank

Those in attendance for the board meeting: Pati Pelaccio, Connie Harper, Jana Taylor, and Kent Hoffpauir.

Jana called the meeting to order at 1:44 p.m. following a presentation by Keri Simon, Executive Director of University of Missouri Women's and Children's Hospital.

- **Meeting Minutes** - Connie made a motion to approve the meeting minutes from October and Pati seconded the motion. All in favor and motion passed.
- **Treasurer's Report** - Connie submitted the treasurer's report for October. The closing balance for October was \$13,711.37. We received one check for dues in October from ARMA Headquarters. There is an outstanding check for \$14.10 made to the post office to send information to Kent for ARMA International Conference. Jana signed a check to Connie for \$17.00 to cover the cost of the Turkey and other items for the November 18, 2013 potluck. Kent made a motion to accept the treasurer's report, which Pati seconded, and all voted in favor – motion passed.
- **Web Update** – Barbara has the website current as of this moment. She is doing an excellent job.
- **Old Business** – The Calendar of Events was reviewed.
 - a. Kent will look through all of his materials from ARMA International Conference to try to find suggestions for our spring seminar speakers.
- **New Business**
 - a. Jana made reservations at Woobly Boots restaurant located at the Lake of the Ozarks for the December meeting.
 - i. We will have a gift exchange.. Gender neutral gift at a cost of \$10.00
 - ii. Connie will come up with a game.
 - iii. Cost of the meeting will be \$20.00
 - iv. This will include your meal, non-alcoholic beverage, and dessert.
 - v. We will accept donations instead of canned food to present to the University of Missouri Women's and Children's Hospital.
 - b. Our February meeting will be held at Huber and Associates.
 - c. Dates to remember- Chapter Speaker grants are due to Region Manager December 31st. or March 31, 2014
 - d. Kent asked when ARMA dues are due to headquarters.. Kent is April 30, 2014.
- Kent made a motion to adjourn at 2:21 p.m. and Pati seconded the motion. All in favor and meeting was dismissed.

Respectfully submitted by Jana Taylor.