



Central Missouri Chapter, ARMA International  
Board of Directors Meeting Minutes  
July 18<sup>th</sup>, 2017 –Revised 8/2/2017

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The Central Missouri Chapter of ARMA International Board of Directors conducted their summer planning meeting at Ria's Restaurant in Jefferson City following a buffet luncheon.

**Attendance:** Those attending the board planning meeting included board members: Kent Hoffpauir, JoAnn Looten, Lisa Brock, Joe Jungmeyer, Ray Kinard, and Pati Palacio. Cindy Hartmann also attended the planning meeting.

**Call to Order:** Kent Hoffpauir called the meeting to order at 11:45 a.m.

**Approval of Meeting Minutes:** The June meeting minutes were approved as amended. Lisa made the motion to approve and Pati seconded, all were in favor.

**Treasurer's Report:** Joe presented the treasurer's reports for June. Current balance is \$11,122.42. JoAnn made a motion to approve the report with Ray seconding the motion. All were in favor. Joe will complete the 990 form before the end of the month, if it is required by July 31, 2017.

**Website Update:** Ray updated the chapter website and officer information. He would still like a group photo for the new board.

**Old Business:**

- Ray and Kent will attend the leadership conference at the end of the week. Everyone reviewed the information on the chapter report.
- Kent sent the chapter update form to headquarters.

**New Business:**

- The August 17 planning meeting will be held via conference call at 573-632-6180 or 1-800-827-1063 ext 6180 at 2 p.m..
- The schedule for the 17-18 chapter year was reviewed – please see attachment.

**Adjournment:** JoAnn made a motion to adjourn and Lisa seconded. The meeting adjourned at 12:21 p.m.