



Central Missouri Chapter, ARMA International Board of Directors Meeting Minutes February 16, 2017

The Central Missouri Chapter, ARMA International Board of Directors conducted their monthly meeting at El Espalon in Jefferson City, Missouri.

Attendance: Those attending the board meeting included board members: Kent Hoffpauer, Ray Kinard, JoAnn Looten, Joe Jungmeyer, and Pati Palacio. Also in attendance: Jan Kinard

Call to Order: Kent Hoffpauir called the meeting to order at 12:30 p.m.

Approval of Meeting Minutes: The January minutes were approved with corrections to conference call location and the company name for our March meeting. Pati made the motion to approve and Ray seconded, all were in favor.

Treasurer's Report: Joe presented the February treasurer's report. The report was accepted after JoAnn made the motion to approve and Pati seconded, all were in favor.

Website Update: Ray volunteered to take over website duties for Barb LePage when she retires. JoAnn and Ray will schedule a meeting this spring to train Ray on website duties if Barb is not available.

Old Business:

- Kent previously provided information on the May meeting and sent details to be posted on the web.
- Kent recommended Robin Woolen as a speaker for a spring seminar. JoAnn volunteered to host the conference on April 20, 2017 at MOSERS. Kent will take care of the speaking details with Robin Wooten. His speaker fee is \$500.00. Kent will research the possibility of a speaker grant. JoAnn made a motion to have Robin Woolen as a spring seminar speaker at MOSERS on April 20, 2017, Pati seconded and all were in favor. JoAnn will send out the seminar volunteer list signup sheet and will prepare the spring brochure. Everyone needs to start soliciting door prizes or sponsors for breaks, lunches, etc.

New Business:

- The March 16 meeting will take place at Data Retention Services on Lemone Blvd in Columbia and the tour is planned to begin at 1:00 p.m. Pati will research the possibility of finding a place to hold the board meeting and eat lunch prior to the meeting.

Adjournment: JoAnn made a motion to adjourn, Pati seconded and all were in favor. Meeting adjourned at 12:53 p.m.