



Central Missouri Chapter, ARMA International
Board of Directors Meeting Minutes
August 18th, 2017

The Central Missouri Chapter of ARMA International Board of Directors conducted their summer planning meeting via conference call.

Attendance: Those attending the board-planning meeting included board members: Kent Hoffpauir, JoAnn Looten, Joe Jungmeyer, and Ray Kinard. Cindy Hartmann also attended the planning meeting.

Call to Order: Kent Hoffpauir called the meeting to order at 2:00 p.m.

Approval of Meeting Minutes: The July meeting minutes were approved as amended. Ray made the motion to approve and Joe seconded, all were in favor.

Treasurer's Report: Joe presented the treasurer's reports for July. Current balance is \$10,179.11. Joe has reimbursed Ray and Kent. JoAnn made a motion to approve the report with Joe seconding the motion. All were in favor. Joe completed the 990 form before the deadline. JoAnn will still try to get a speaker or leadership grant from the spring or summer. JoAnn will follow up with headquarters since I did not hear back from Bill Bradford.

Website Update: Ray updated the chapter website and officer information. He posted lots of information on the region leadership conference in the section of our website that included the minutes.

Old Business:

- Ray did the chapter report at leadership.
- Kent discussed some takeaways including: recruiting, engagement, provide quality meetings, topics and tours, and mentoring. Ray and Kent will discuss this information in greater detail in our next board meeting.

New Business:

- The September meeting will be held at the SOS office on September 21st at 10:00 a.m.
- The schedule for the 17-18 chapter year was discussed and updated – please see attachment
- Kent mentioned that we need to start working on the spring seminar as soon as possible.

Adjournment: JoAnn made a motion to adjourn and Joe seconded. The meeting adjourned at 2:43 p.m.