

**Central Missouri Chapter, ARMA Intl.  
Board of Directors  
Meeting Summary, June 15, 2010**

The Central Missouri Chapter, ARMA International Board of Directors met at the Truman Hotel prior to the Annual Awards Banquet.

**Attendance:** The following board members were in attendance at the meeting: Sue Hilkemeyer (President), Greg Schildmeyer (Vice President), Sally Hager (Treasurer), Connie Harper (Director), JoAnn Looten (Immediate Past President), and Christina Miller (Secretary). Jackie Wagner was also in attendance.

**Call to Order:** The meeting was called to order by Sue Hilkemeyer, at 4:52 pm.

**Approval of Meeting Minutes:** Minutes from the May meeting were reviewed. Sally moved to approve the minutes and Connie seconded. The minutes were approved unanimously.

**Treasurers Report:** Sally presented the bank reconciliation for May 2010 (balance of \$9,987.42). Connie moved to approve the report and Christina seconded. The Treasurer's report was accepted unanimously.

**Website Update:** Everything online is up to date.

**Old Business:** There was no old business.

**Leadership Conference:** The board reviewed the chapter presentation that will be presented at the leadership conference in July. The presentation has to be sent to Sheila by Friday, June 18.

**New Business**

1. Chapter Member of the Year will be announced at the Annual Awards Banquet.
2. Summer Planning meetings.
  - a. June 20<sup>th</sup>: Lunch meeting in Ashland. Location to be determined.
  - b. August 17<sup>th</sup>: Meet via conference call.
3. JoAnn thinks it might be a good idea to do a short newsletter, quarterly, with basic updates and reminders that would be published in PDF format (and then emailed and posted to the website), similar to what the Kansas City Chapter does. She is going to try and create an example .
4. JoAnn suggested we purchase a new gavel to replace the one that was lost two years ago. Greg moved to authorize JoAnn to purchase a gavel that costs no more than \$30 (Plus tax and shipping and handling). Sally seconded. The motion was approved.

**Adjournment:** Greg made a motion to adjourn. Sally seconded. The motion was approved unanimously at 5:43 pm.

Respectfully submitted,  
Christina Miller, Secretary