



Central Missouri Chapter, ARMA International
Board of Directors Meeting Minutes
January 29, 2014

The Central Missouri Chapter, ARMA International Board of Directors conducted a brief Conference call to Finalize Spring Seminar Plans

Attendance: Those attending included board Members Jana Taylor, Connie Harper, Kent Hoffpauir, Sally Hager, JoAnn Looten, Nathan Troup and Cynthia Morris.

Call to Order: The meeting was called to order at 2:00 p.m. by president, Jana Taylor.

Speaker: Sally made a motion to have Helen Streck as our guest speaker and to pay her fee of \$900 as well as her airfare and hotel. Kent seconded and all were in favor.

- Cynthia is going to email Helen and ask for a brief bio, as well as a summary on topics to include in brochure.
- Cynthia will also ask if there are any special requirements she needs to do her presentation.

Seminar Topic: Chapter members agreed to ask Helen to speak on three topics

- Helping record managers develop a strategic plan
- How to implement change with management with in a company
- Information governance

Seminar Fee: it was noted that we would keep the fees the same as last year

\$75 – Member

\$100 – Non Member

Brochure: JoAnn volunteered to make the brochure

Adjournment: Sally made a motion to adjourn, Cynthia seconded, all approved and the meeting was called at 2:30 p.m.