

**Central Missouri Chapter, ARMA Intl.  
Board of Directors  
Meeting Summary, January 19, 2010**

The ARMA International Central Missouri Chapter Board of Directors met at Ria's in Jefferson City following the Chapter meeting

**Attendance:** The following board members were in attendance at the meeting: Sue Hilkemeyer (President), Sally Hager (Treasurer), Connie Harper (Director), Kent Hoffpauir (Director), JoAnn Looten (Immediate Past President), and Christina Miller (Secretary).

**Call to Order:** The meeting was called to order by Sue Hilkemeyer, at 1:22 pm.

**Approval of Meeting Minutes:** Minutes from the December meeting were reviewed. Connie moved to approve the minutes and Sally seconded. The minutes were approved unanimously.

**Treasurers Report:** Sally presented the bank reconciliation for December 2009 (balance of \$9,175.87). Christina moved that the report should be approved and JoAnn seconded. The Treasurer's report was accepted unanimously. Christina motioned that the \$5,000 should be put in a 6-12 month CD at US Bank (depending on their current best rate). Kent seconded. The motion was approved unanimously.

**Website Update:** Barb has made some great updates to the format of the chapter website. It has a really nice appearance now.

**Old Business**

**1. 2009-2010 Activity Calendar:**

- a. Paul Remmer from the Department of Conservation will be speaking. The meeting will be held at MCHCP.
- b. March 16<sup>th</sup> – Spring Seminar, presentation by Monica Crocker from Land o Lakes food.
  - i. Genus is no longer a sponsor, Monica now works for Land o Lakes.
  - ii. JoAnn will follow up w/Monica about her travel plans and whether or not her new employer will donate any travel expenses.
  - iii. The board agreed that if Monica can't provide travel expenses we set the registration rates at \$75 for members, \$100 for non-members.
  - iv. Sue will follow up with Orscheln's and Knowledge Lake about their donations
  - v. JoAnn will send out Save the Date email to chapter members.

- vi. Connie is going to send out about 1500 mailings.
- vii. Christina is going to ask Craig if he can get the seminar approved for CRM credit.
- c. April 20<sup>th</sup> – Possible Presentation by Greg
- d. May 18<sup>th</sup> – Possible ARMA International Tour
- e. June 22<sup>nd</sup> – Annual Awards Banquet at Truman Hotel

**New Business**

- a. Elections – We need to have elections for President, Vice President, and a Board Member at Large.

**Adjournment:** JoAnn made a motion to adjourn. Kent seconded. The motion was approved unanimously at 2:06 p.m.

Respectfully submitted,  
Christina Miller, Secretary