

Central Missouri Chapter, ARMA International
Board of Directors
Meeting Summary, January 15, 2013

The Central Missouri Chapter, ARMA International Board of Directors met via Conference Call

Attendance: Those attending included board Members Jana Taylor, Kent Hoffpauir, Nathan Troup, Connie Harper, Sally Hager and Cynthia Morris

Call to Order: The meeting was called to order at 10:08 a.m. by the president, Jana Taylor.

Approval of Meeting Minutes: The minutes from the December meeting were reviewed. Sally moved to approve the minutes and Connie seconded, and all were in favor.

Treasurer's Report: Connie presented the December bank reconciliations. The ending balance after two \$200.00 checks are deposited will be \$13,124.79. Kent made a motion to approve the report, Cynthia seconded and all were in favor.

Website Update: it was noted that nothing had been updated and that the Spring Seminar needed to be posted on the web page.

Old Business:

- February 19, 2013 – John Korasick – Local Records program
At MOSERS 2:00 p.m. Nathan to get Jana a bio and topic information from John
- Chapter Pin – Cynthia to get information from vendors and update board ASAP

New Business:

1. Spring Seminar – April 16th – 8:30 a.m. – 3 p.m.
 - Fee \$75 member, \$100 non-member
 - Willie Jones – 1st speaker, 9-10
 - David Steward – 2nd speaker, 10:15 – 12:15
 - Joe Winter – 3rd speaker, 1-3
 - An assignment sheet was emailed by Sally on 1/15/13
2. Cynthia to purchase “Thank You” cards and stamps and Connie to purchase stamps, all approved by board.

Adjournment: Sally made a motion to adjourn. Connie seconded and the meeting was adjourned at 10:59 a.m.