Meeting Minutes
Central Missouri ARMA Chapter Meeting
November 18, 2013
Boone National Bank


Jana called the meeting to order at 1:44 p.m. following a presentation by Keri Simon, Executive Director of University of Missouri Women’s and Children’s Hospital.

- **Meeting Minutes** - Connie made a motion to approve the meeting minutes from October and Pati seconded the motion. All in favor and motion passed.
- **Treasurer’s Report** - Connie submitted the treasurer’s report for October. The closing balance for October was $13,711.37. We received one check for dues in October from ARMA Headquarters. There is an outstanding check for $14.10 made to the post office to send information to Kent for ARMA International Conference. Jana signed a check to Connie for $17.00 to cover the cost of the Turkey and other items for the November 18, 2013 potluck. Kent made a motion to accept the treasurers report, which Pati seconded, and all voted in favor – motion passed.
- **Web Update** – Barbara has the website current as of this moment. She is doing an excellent job.
- **Old Business** – The Calendar of Events was reviewed.
  a. Kent will look through all of his materials from ARMA International Conference to try to find suggestions for our spring seminar speakers.
- **New Business**
  a. Jana made reservations at Woobly Boots restaurant located at the Lake of the Ozarks for the December meeting.
    i. We will have a gift exchange. Gender neutral gift at a cost of $10.00
    ii. Connie will come up with a game.
    iii. Cost of the meeting will be $20.00
    iv. This will include your meal, non-alcoholic beverage, and dessert.
    v. We will accept donations instead of canned food to present to the University of Missouri Women’s and Children’s Hospital.
  b. Our February meeting will be held at Huber and Associates.
  c. Dates to remember- Chapter Speaker grants are due to Region Manager December 31st or March 31, 2014
  d. Kent asked when ARMA dues are due to headquarters.. Kent is April 30, 2014.

- Kent made a motion to adjourn at 2:21 p.m. and Pati seconded the motion. All in favor and meeting was dismissed.

Respectfully submitted by Jana Taylor.