The Central Missouri Chapter, ARMA International Board of Directors conducted their monthly meeting via conference call setup by Jana Taylor.

**Attendance:** Those attending included board Members Jana Taylor, Kent Hoffpauir, Sally Hagar, Jackie Wagner, Cynthia Morris and guest JoAnn Looten

**Call to Order:** The meeting was called to order at 2:06 p.m. by the president, Jana Taylor

**Approval of Meeting Minutes:** The minutes from the July meeting were reviewed. Jackie moved to approve the minutes and Cynthia seconded, and all were in favor.

**Treasurer’s Report:** The Treasurer’s report was not available. Kent made a motion to table until the next board meeting and Sally seconded, and all were in favor.

**Website Update:** It was mentioned that The ARMA International Conference was added.

**Old Business:**

1. **Chapter Letterhead:** Cynthia made a motion to have the URL for our chapter and the address at the top of the letterhead. Sally seconded, and all were in favor.
2. **Chapter Pin:** Sally and Kent to check with different vendors at ARMA International to price pins. To be discussed at next meeting.

**New Business:**

1. **Heads-up** that an email will be sent in September for Professional Leadership Certificate – complimentary registration with board assignment.
2. **Martha Bryan-** “Take this Job and love it – Negotiating in the work place” was discussed that her fee is $1500.00. Chapter decided that was a too much for us now and would keep her in mind.
3. **2012 – 2013 Chapter Calendar:** There was more discussion on confirming events and times. Event calendar to be updated and emailed by???

**Adjournment:** Sally made a motion to adjourn, Jackie and Kent seconded, all approved and the meeting was called at 2:50 p.m.