Central Missouri Chapter, ARMA Intl.
Board of Directors
Meeting Summary, January 19, 2010

The ARMA International Central Missouri Chapter Board of Directors met at Ria’s in Jefferson City following the Chapter meeting.

**Attendance:** The following board members were in attendance at the meeting: Sue Hilkemeyer (President), Sally Hager (Treasurer), Connie Harper (Director), Kent Hoffpauriur (Director), JoAnn Looten (Immediate Past President), and Christina Miller (Secretary).

**Call to Order:** The meeting was called to order by Sue Hilkemeyer, at 1:22 pm.

**Approval of Meeting Minutes:** Minutes from the December meeting were reviewed. Connie moved to approve the minutes and Sally seconded. The minutes were approved unanimously.

**Treasurer’s Report:** Sally presented the bank reconciliation for December 2009 (balance of $9,175.87). Christina moved that the report should be approved and JoAnn seconded. The Treasurer’s report was accepted unanimously. Christina motioned that the $5,000 should be put in a 6-12 month CD at US Bank (depending on their current best rate). Kent seconded. The motion was approved unanimously.

**Website Update:** Barb has made some great updates to the format of the chapter website. It has a really nice appearance now.

**Old Business**

1. **2009-2010 Activity Calendar:**
   a. Paul Remmer from the Department of Conservation will be speaking. The meeting will be held at MCHCP.
   b. March 16th – Spring Seminar, presentation by Monica Crocker from Land o Lakes food.
      i. Genus is no longer a sponsor, Monica now works for Land o Lakes.
      ii. JoAnn will follow up w/Monica about her travel plans and whether or not her new employer will donate any travel expenses.
      iii. The board agreed that if Monica can’t provide travel expenses we set the registration rates at $75 for members, $100 for non-members.
   iv. Sue will follow up with Orscheln’s and Knowledge Lake about their donations
   v. JoAnn will send out Save the Date email to chapter members.
vi. Connie is going to send out about 1500 mailings.
vii. Christina is going to ask Craig if he can get the seminar approved for CRM credit.
c. April 20th – Possible Presentation by Greg
d. May 18th – Possible ARMA International Tour
e. June 22nd – Annual Awards Banquet at Truman Hotel

New Business

a. Elections – We need to have elections for President, Vice President, and a Board Member at Large.

Adjournment: JoAnn made a motion to adjourn. Kent seconded. The motion was approved unanimously at 2:06 p.m.

Respectfully submitted,
Christina Miller, Secretary