

**Central Missouri Chapter, ARMA Intl.  
Board of Directors  
Meeting Summary, November 16, 2009**

The ARMA International Central Missouri Chapter Board of Directors met at Boone County National Bank following a presentation by Craig Kelso and JoAnn Looten on the CRM.

**Attendance:** The following board members were in attendance at the meeting: Sally Hager (Treasurer), Connie Harper (Director), JoAnn Looten (Immediate Past President), Kent Hoffpauir (Director), and Christina Miller (Secretary). Greg Schildmeyer (Vice-President) attended via conference call.

**Call to Order:** The meeting was called to order by JoAnn, at 2:01 pm.

**Approval of Meeting Minutes:** Minutes from the October meeting were reviewed. Sally moved to approve the minutes and Kent seconded. The minutes were approved unanimously.

**Treasurers Report:** Sally presented the bank reconciliation for October 2009 (balance of \$9,075.36). Christina moved that the report should be approved and Connie seconded. The Treasurer's report was accepted unanimously.

**Website Update:** Everyone was reminded to forward updates to Barb so she can post changes to the website.

**Old Business**

1. **2008-2009 Activity Calendar:**

- a. January 19<sup>th</sup> – Presentation by Richard Smith of ESI to be held at MOSERS has been confirmed. We need to confirm a lunch to follow at a local restaurant.
- b. February 16<sup>th</sup> – Greg will not be available to present at this meeting. He is still in DC. JoAnn is talking to Greg Jones at the Department of Conservation about a possible presentation.\
- c. March 16<sup>th</sup> – Spring Seminar presentation by Monica Crocker from Genus Technologies LLC. May be held at MCHCP but has not been confirmed yet.
- d. April 20<sup>th</sup> – Open, but possibly a presentation by Greg. No location has been scheduled yet.
- e. May 18<sup>th</sup> – Open. We are still trying to plan a trip to KC or St. Louis but nothing has been confirmed. Greg also floated an idea about getting someone from DNR to do a presentation.

**New Business**

1. Spring Seminar brochure: JoAnn started to design the brochure. We still need a description of the workshop and we need to change the location once we have that finalized. We need to list Genus Technology as a sponsor for paying Monica's travel expenses. JoAnn is going to ask IBM for a donation and we are going to have Mary Lou put out feelers to URM about sponsoring lunch again this year.

**Adjournment:** Sally made a motion to adjourn. Connie seconded. The motion was approved unanimously at 2:20 p.m.

Respectfully submitted,  
Christina Miller, Secretary