

**Central Missouri Chapter, ARMA Intl.
Board of Directors
Meeting Summary, April 16, 2009**

The ARMA International Central Missouri Chapter Board of Directors met at MOSERS in Jefferson City, after the Spring Conference “Electronic Records Management: What you Need to Know about Blogs, Wikis, Email and More” presented by Jesse Wilkins.

Attendance: The following board members were in attendance at the meeting: Greg Schildmeyer (Vice-President), Sally Hager (Treasurer), Connie Harper (At-Large), Kent Hoffpauir (At-Large), JoAnn Looten (Immediate Past President), Christina Miller (Secretary) and Barb LePage (Webmaster).

Call to Order: The meeting was called to order by Greg Schildmeyer, at 4:06 pm.

Approval of Meeting Minutes: Minutes from the March meeting were reviewed. It was noted that Sally’s name was misspelled. JoAnn moved to approve the minutes with the change and Sally seconded. The minutes were approved unanimously.

Treasurers Report: Sally presented the bank reconciliation for March 2009 (balance of \$11,314.54). Sally noted that she has since written checks for food to Mary Lou and Connie, and to Jesse for his travel expenses. Connie moved that the report should be approved and Christina seconded. The Treasurer’s report was accepted unanimously.

Website Update: Barb is now using the program Contribute to manage the webpage. She needs to post the ARMA bucks updates, which she will get from Craig Kelso. Christina is going to look for copies of the minutes that are missing from the website. Barb is going to post pictures from the Spring Seminar.

Old Business

2008-2009 Activity Calendar:

1. The May 19th Tour of the Ozarks Mountain Data Complex. Lunch is set for 11 am at Joe’s Crab Shack, with the tour of the Ozarks Mountain Data Complex starting at 1 pm.
2. The Annual Awards/ARMA Bucks Banquet will be June 23rd at the Truman Hotel. JoAnn made a motion to charge \$20 per person for the banquet. Kent seconded. The motion was approved.
3. The Regional Leadership Conference will be July 13-14th in Estes Park, Colorado. Regional was finalizing the brochure. We should receive it soon.

New Business

1. Chapter Visit Report. JoAnn filled this out in her official capacity as Region Coordinator. We noted that we think we are doing well financially and we have

great seminars every year. We would like to do a better job at outreach for our monthly meetings.

2. Election of New Officers and Chapter Member of the Year. The positions up for reelection are Treasurer and Board Member at Large. Joann sent out an email and has no nominations. She will write something to be posted on the website.
3. We need to make changes to the by-laws. There are problems with Quorum and election times in the current versions.

Adjournment: Christina made a motion to adjourn. Kent seconded. The motion was approved unanimously at 4:36 p.m.

Respectfully submitted,
Christina Miller, Secretary